



ARCHERY ACT SOCIETY INC

28 November 2022 Minutes – Committee Meeting

Date of meeting	Monday, 28 November 2022	
Location:	Irish Club	
Time:	7:00pm	
Attendees:	AACT Committee	Delegates
	Tim Potter (President) Rachel Morgan (Recorder/Web) Paul Smith (Coaching Coordinator) Danielle Jackson (Youth Coordinator) Stephen Slack (Judges Coordinator/Adaptive) Martin Riddell (Treasurer)	
Apologies:		
Absences:		
Guests	N/A	
Conflicts of Interest:	N/A	
Previous meetings minutes		
Business arising from previous minutes:	See Appendix A	
Acceptance details	Tim moved the minutes from the October meeting be accepted Accepted: Paul Seconded: Rachel	



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Reports	
Committee Reports	<p>Youth</p> <ul style="list-style-type: none">• Last JETS in November. 13 attended• Next JETS → End of Feb 2023• Need to co-ordinate with clubs for next year – who will host each session• Reminder that juniors need to bring their own equipment. <p>Webmaster</p> <ul style="list-style-type: none">• Have delegates for WVAC.<ul style="list-style-type: none">○ Chase up TAC (Tim), CAC (Danielle)• Have calendar dates for WVAC and TAC<ul style="list-style-type: none">○ Chase up CAC (Rachel)• Adaptive archery email address has been set up and given to Stephen. <p>Recorder</p> <ul style="list-style-type: none">• Received: outstanding awards, one set of badges, Oceania certificates. <p>Coaches</p> <ul style="list-style-type: none">• Lvl2 coaching course was successfully run<ul style="list-style-type: none">○ 2 renewals, 4 new coaches○ All from TAC <p>Officials</p> <ul style="list-style-type: none">• Judges have been emailed about 2023 events• It will be a busy 2023, my be short judges and need help from NSW <p>Adaptive</p> <ul style="list-style-type: none">• Email address now in use• Schools have been wanting advice on equipment for students:<ul style="list-style-type: none">○ Advice is that they will need to go to a club (TAC/Stephen) to be assessed.• 4 current adaptive archers. <p>President</p> <ul style="list-style-type: none">• Annual Dinner was a success – thank you CAC• AGM results were submitted to Access Canberra and they had verified it, but had queried the previous year. Adrian had sent them the info previously and provided a copy.• AA Special General Meeting was run and the Company Limited by Guarantee was approved. <p>Moved to be accepted: Stephen Seconded: Danielle</p> <p>Treasurer</p> <ul style="list-style-type: none">• Account at \$53,050• Biggest recent expenses were the Lvl2 coaching coarse and Uniforms.



	Moved to be accepted: Danielle Seconded: Stephen
Discussion Topics	
Award Storage	Missed. Add to next agenda. For future reference, it's suggested that awards could be stored/displayed at clubs.
2023 Competition Dates	See web master report.
AACT Postal Box	Missed. Add to next agenda. For future reference. Consider setting up a AACT postal box vs free parcel pickup.
Items for Noting	
Website update	Now complete. Thanks Rachel.
AA AGM	AACT did not attend. Tim gave his apologies for missing it.
Access Canberra registration (for 2021)	Access Canberra raised that they may not have the paperwork for 2021 AGM. Adrian has provided the previous advice we sent them.
Invictus	Next Invictus event will be 1/4/2023 at TAC – but not run by TAC.
Special Mention	Paul Smith was awarded the CBR "Outstanding Service to Sport" award https://www.act.gov.au/our-canberra/latest-news/2022/november/local-sporting-heroes-recognised https://www.youtube.com/watch?v=mByDeJvP41w

Time meeting closed:	7:49pm
Signature of chairperson	
Date and time of next meeting:	Committee Meeting + delegates Time: 7:00 pm Date: Monday 27 February Venue: Irish Club



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Appendix A – Business arising/continuing from July 2022 Meeting

Owner	Action	Status	Update: October 2022
Stephen	Organise shopping list of Officials equipment for AACT, to allow discussion/approval at future meeting	Closed	<i>Ongoing</i>
Committee	Locate AACT brochures and teardrop banners	Closed	<i>Found! Thankyou to Danielle and Stephen. They were in CAC office. Now in AACT Storage.</i>
Steve	Register AACT with Adaptive Movement	In Progress	
Rachel	Draft a role description for Adaptive Sports representative	In Progress	<i>Adrian wrote the description. Rachel to add to website.</i>
Adrian	Advertise AGM and promote new position to represent AACT to Adaptive Sports communities	Closed	
Rachel	Create Adaptive Archery email address	Closed	<i>Done. See minutes above.</i>
Danielle	Merchandise order after verifying bags and JETS tshirts (see minutes from October 2022)	In Progress	
Paul	Find and update the Memorandum of Understanding about Annual dinners with the clubs.	In Progress	<i>Found, it is due to renewed for 2024.</i>