



ARCHERY ACT SOCIETY INC

26 February 2024 Minutes – Committee Meeting

Date of meeting	Monday, 26 February 2024	
Location:	Irish Club – Weston Valley	
Time:	7:02pm	
Attendees:	AACT Committee	Delegates
	President – Tim Potter Vice-President – Caitlin Slack Treasurer – Martin Riddell Recorder/Webmaster – Rachel Morgan Youth Co-ordinator – Danielle Jackson Judges Co-ordinator – Mark Newnham	Drew Norrell -TAC
Apologies:	Adaptive Co-ordinator – Steve Slack Coaching co-ordinator – Paul Smith	
Absences:		
Guests	N/A	
Conflicts of Interest:	None	
Previous meetings minutes		
Business arising from previous minutes:	See Appendix A	
Acceptance details	Tim moved the minutes from the last meeting be accepted Accepted: Tim Seconded: Martin	



Reports	
Committee Reports	<p>Webmaster</p> <ul style="list-style-type: none"> • Emails are currently not working properly, notice put on Facebook page (1 comment – no message forwarded) • Delegate forms have not been received from CAC or WVAC yet • New membership database will be starting from 1 March, clubs are to ensure that all members have created an account and if they have any issues to contact their club admin or state admin (Steve or Rachel), not the AA office as they are trying to minimise the extra work <p>Recorder</p> <ul style="list-style-type: none"> • State Field held on 17-18 February, with 32 entries (some only shooting one day) <p>Coaches</p> <ul style="list-style-type: none"> • No report <p>Youth</p> <ul style="list-style-type: none"> • First JETS for the year held at TAC, most members are shooting at the Youth Nationals, March is at the same time as the YNAC so a new date will be sent out to members • Caitlin is still Head Coach, BJ and Neil are also returning <p>Judges</p> <ul style="list-style-type: none"> • New Judges shirts have arrived • AACT Field was held and no problems • Getting ready for the next event which will be AACT Short Course (18 May) <p>Adaptive</p> <ul style="list-style-type: none"> • Jadein Burns will be attending a camp at the AIS and will be attending the Para Nationals in Sydney with Steve as his Agent. Craig and Jacqui Newbery will also be attending. • Trish Reynolds from TAC has been chosen to attend the Warrior Games (she’s an archer from Invictus) • Arrangements have been made to shoot at CAC during YNAC (but before Para Nationals) • Wants to know if Archery ACT will pay for himself and Jadein to stay at the AIS for the Para Camp (to go into the decisions) • Invictus Sports Day will be held at TAC on 23rd April, volunteers are needed to help <p>Vice-President</p> <ul style="list-style-type: none"> • Shirts for the Youth Nationals, Para Nationals and extra purchases have been ordered, following up to find out how much and when we’ll receive them <p>President</p> <ul style="list-style-type: none"> • CEO meet-up of all sporting organisations on 6 March at Lyneham Hockey Centre • Contact from Adrian about End of Year Function award (to be discussed) • Play our Way grant sent to all club Presidents • SSO we didn’t get classed so are still uncategorised • Still need to fix Code of Conduct and Integrity <p>Treasurer</p> <ul style="list-style-type: none"> • Account at \$59565 • Cost of State Uniforms and Judges shirts still to come out
Club reports	

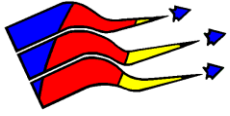


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Discussion Topics	
Play our Way grant	Grant to apply framework to encourage women and girls to join and stay in our sport, only a draft on their website and no confirmed dates. AACT already covers this kind of thing
Email provider	Rachel to look into cheaper/better email provider
Best Archer award complaint	Adrian has raised an issue about not being awarded the overall champion award, believing that he should have received the award. Robbie will stay as the winner, the sentence about members will be changed to “only archers who are a member of AACT will have points from AACT events count towards Overall Champion award”. Rachel to draft a policy and send to committee. In circumstances that contradict the policy a decision will be made by the committee as a whole Moved: Tim Seconded: Caitlin
Fletchlings	Suggested change to number of tournaments will be held during the year, to help people understand tournaments (it’s felt that one is not enough). Mark, Rachel and Caitlin will brainstorm it
Para support cost	Steve has asked for help with costs re the Para Camp (archers are charged \$100 and agents are charged \$200), committee has agreed to pay for para camps (all claims are to be at the committees discretion) Moved: Danielle Seconded: Martin
Managers/coaches for YNAC	A decision needs to be made who will be the manager and coach for the Youth Nationals. Suggestions are Neil and Bek Brew for Manager and Assistant Manager and Caitlin as the Coach
Applications for State Team	We’ve only had one application for a male on the team so we can only have 3 females on the team. Caitlin and Elke have the highest scores so will be automatically selected, Eliza Bell and Lizzie Brew are matched for scores so a decision needs to be made between them, recommended Eliza be on the team, keeping Lizzie as a reserve (and if Archery Tas/AA allows us to include their archer in the team), Caitlin to be the Team Captain
Invictus Day at TAC	An AACT event, held at TAC, volunteers are needed to help with set up, coaching, and pull down. Rachel to send out an email regarding volunteers to all members
Items for Noting	
Email from AA	AA sent an email about a proposed paid position for a Development Officer at the RGB level
New membership database	New database will start on March 1, need to work out a system for people who don’t have computers
WVAC update	Works will be starting mid year at the depot next door so some tournaments may be delayed or moved

Time meeting closed:	8.33pm
Signature of chairperson	
Date and time of next meeting:	Committee Meeting Time: 7:00 pm Date: Monday 29 April (with Delegates) Venue: Zoom



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Appendix A – Business arising/continuing from February 2024 Meeting

Owner	Action	Status	Update: Aug 2023
Rachel	Find and update the Memorandum of Understanding about annual awards dinners with the clubs	In Progress	<i>All policies and procedures to be updated (as per minutes)</i>
Paul	Send list of coaches to Webmaster for forwarding email and upload to website	In Progress	<i>Paul has audited coaches – some coaches still don't have WWVP cards, waiting for WVAC</i>
Tim	Risk Management Policy	In progress	<i>Tim to adapt policy for ACT acceptance</i>
Tim	Integrity Framework	In progress	<i>Tim to investigate what is required for the Integrity Framework</i>
Tim	Risk and conflict of interest registry	In progress	<i>Tim to investigate what is required and set up registries in Dropbox</i>