



ARCHERY ACT SOCIETY INC

July 2022 Minutes – Committee Meeting

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| Date of meeting | Monday, 25 July 2022 | |
| Location: | Irish Club | |
| Time: | 6:59pm | |
| Attendees: | AACT Committee | Delegates |
| | Tim Potter (President) Adrian Excell (Secretary) Rachel Morgan (Recorder) Paul Smith (Coaching Coordinator) Danielle Jackson (Youth Coordinator) Stephen Slack (Judges Coordinator) Martin Riddell (Treasurer) Aaron Lowther (Webmaster) | N/A |
| Apologies: | N/A | |
| Absences: | | |
| Guests | N/A | |
| Conflicts of Interest: | N/A | |
| Previous meetings minutes | | |
| Business arising from previous minutes: | See Appendix A | |
| Acceptance details | Tim moved the minutes from the May meeting be accepted Accepted: Martin Seconded: Rachel | |



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| Reports | |
|-------------------|--|
| Committee Reports | <p>Recorder</p> <ul style="list-style-type: none">• We had 86 archers compete at the National Indoors.• Nationally we won 6 Gold, 3 Silver and 4 Bronze• For the AACT Indoor Championships 38 Gold, 17 Silver and 10 Bronze medals were awarded.• Both RGB Teams placed 4th Nationally <p>Coaching</p> <ul style="list-style-type: none">• Lvl 2 transfer course was run recently, which was attended by 5 people. All passed• From the lvl 1 course, 8 attended, but only 6 have received their WWVP cards, with the other 2 still waiting.• A level 2 course is planned for November• AA hosted a Coaching Coordinator meeting, which Paul attended.<ul style="list-style-type: none">○ AA is requesting that SportsTG is used to organise all courses○ The RGBs requested a SOP from AA for running a coaching course, as it was not clear what AA requirements were○ AACT used SportsTG for the level 1 course.○ AA have not yet provided any procedure on how they expect RGBs to run Coaching Courses.○ AA are paying more attention to validity of WWVP cards. Coaches need to ensure their cards are valid if they are still coaching or wish to. <p>Secretary</p> <ul style="list-style-type: none">• Supported organisation of Indoor Nationals, JETS, RDP and Coaching courses• Some correspondence from AA regarding National Indoor feedback and Teams for the National Championships<ul style="list-style-type: none">○ National Indoor meeting to allow RGBs to provide feedback to AA on event. Meeting will be 18 August. Steve and Tim to attend○ Adrian briefed the committee on the Teams structure and will provide feedback to Anthony on behalf of the committee. <p>ACTION: Adrian to email AA regarding format for Teams competition</p> <p>Juniors</p> <ul style="list-style-type: none">• Event for July is live on SportsTG and the one for August is setup. 2 regulars are registered at the moment• A few JETS members competed at the National Indoor Championships• An email has been sent to coaches to suggest some thinking start about preparing the JETS for tournaments• Email from Barry (NSW Youth Coordinator), with last minute invite to Pizza night. Unfortunately, timing coincided with Wednesday indoor, so expect the attendance from AACT was low.• Barry has also provided fliers for Youth Cup hosted by Twin City Archers. There is a team competition, and the committee will need to determine if it can form a team for the event.• Next JETS session is at CAC along with the RDP this Saturday. |



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President

- Tim thanked Steve and Rachel for their efforts organising the National Indoor hosted at TAC
- Para Assessor requirements received from AA. Need to send out an EOI to membership for upcoming course run by AA.
- No feedback from AA on updated Constitution for the change to Company Limited by Guarantee after initial feedback provided by the RGBs.

Officials

- Great turnout for the National Indoor Championships. Thank you to all the judges who attended to help with the event.
 - All judges from the ACT attended to help. 1 Judge from Bathurst
 - Volunteers put in a great effort, with two 15 hour days. Thank you to all who supported the event
- EOI sent to judges for help at the AACT Target Championships. At the moment it just Steve

Para/Adaptive Sports (Unofficial) – report from Steve

- Sarah Skidmore from ParaSport has booked TAC for 10 September (12”30-5pm) for Para Olympic Sport Day.
- Have been contacted by someone that is new to a wheelchair, who has travelled from regional NSW to try Rugby and Archery
- Steve to attend Invictus meeting tomorrow at 11 to discuss adaptive sports
- Steve has been selected as a Coach for the Australian Invictus team travelling to Germany
- Archery brochures needed for Para Olympic Sport Day

ACTION: Committee to locate brochures and teardrop banners

Webmaster - No Report

Tim moved that the reports be accepted.

Accepted: Danielle

Seconded: Martin

Treasurer:

- Bank Balance: \$49,998
- No major expenses, other than some: printing for the coaching course and some medals.
- Stuart has accepted request to the auditor
- Most items for the audit are compiled
- Martin presented a proposed budget for this FY, which will be presented formally at the AGM. The committee provided some minor suggestions. Further suggestions to be emailed to Martin before the AGM

ACTION: Committee review proposed budget in preparation for the AGM.



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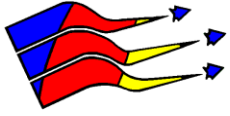
| | <p><i>Tim moved that the Treasurer's be accepted.</i></p> <p><i>Accepted: Adrian</i> <i>Seconded: Danielle</i></p> |
|--|---|
| Discussion Topics | |
| Adaptive Movement | <ul style="list-style-type: none"> • There is a new application for provided by Adaptive Movement that provided users with local points of contact for various sports • Steve proposed that AACT register • New para position to be provided as the PoC <p>Tim moved that AACT be registered with Adaptive Movement Accepted: Paul Seconded: Aaron</p> <p>ACTION: Steve register AACT with Adaptive Movement</p> |
| Merchandise | <ul style="list-style-type: none"> • The committee briefly discussed the merchandise orders collected at National Indoor. • Adrian will collate a list of the orders and combine with the coaching shirt orders. • Steve still waiting on quotes for drink bottles and hats <p>ACTION: Adrian to send an email to membership, to help boost the order numbers.</p> |
| Para position | <ul style="list-style-type: none"> • Committee discussed creating a new committee position to look after our representation within the Adaptive/Para sporting communities. • The committee agreed that until a position defined that Steve would be the interim contact <p>ACTION: Tim to draft a role description ACTION: Adrian to promote new position ACTION: Tim/Adrian to determine how to create a new position under the current constitution. ACTION: Aaron to create Adaptive Archery email address</p> |
| National Indoor Tournament – AA Review Meeting | <ul style="list-style-type: none"> • AA hosting a Zoom meeting on 18 August. • Committee agreed that Steve and Tim would attend. |
| National Championships – AACT Team | <ul style="list-style-type: none"> • Danielle raised that we had not organised a Team for the National Championships • Adrian reported on the Team format proposed by AA. • The committee discussed feedback to AAs proposal <p>ACTION: Adrian to send EOI for AACT Team for National Championships to membership ACTION: Adrian to send feedback to AA regarding Teams competition</p> |
| Website | <ul style="list-style-type: none"> • Aaron raised that the website is not very user friendly in its current form, and that he was unlikely to nominate again for Webmaster. He suggested that the website changed to Wix, as is about the same price and would be easier for someone less technical to take on the role. <p>Tim moved that the website be transitioned to a Wix platform Accepted: Rachel Seconded: Danielle</p> <p>ACTION: Aaron to transition website to Wix platform</p> |



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| Items for Noting | |
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| Time meeting closed: | 8:14pm |
| Signature of chairperson | |
| Date and time of next meeting: | Annual General Meeting Time: 3:00 pm Date: Sunday 11 September Venue: Zoom |



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Appendix A – Business arising/continuing from June 2022 Meeting

| Owner | Action | Status | Update: July 2022 |
|------------|--|-------------|--|
| Stephen | Organise shopping list of Officials equipment for AACT, to allow discussion/approval at future meeting | In progress | No Update. Radios and Jackets are still on the list. |
| Adrian | Modify Constitution to allow non-shooting members to hold committee positions | In Progress | No update, will be done in time for Constitution |
| Adrian/Tim | Send EOI for para-assessor, which includes prerequisites | In Progress | Tim has received information from AA, and will provide to Adrian for EOI |
| Rachel | Send Adrian the summary of outstanding awards, which he'll follow up with AA. | New | In progress, and is expected to take a while |
| Adrian | Update COVID-19 Plan and email club committees regarding change | New | Draft email created, and will be sent to club committees shortly |
| Aaron | Update COVID-19 Plan on AACT website, once update provided | New | No Update, waiting on Adrian |
| Clubs | Provide volunteers to help with the 'novice' session at 8am for the National Indoor | New | Complete |
| Adrian | Email AA with AACT feedback for Teams competition at the National Championships | New | |
| Committee | Locate AACT brochures and teardrop banners | New | |



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| Committee | Review proposed budget in preparation for the AGM. | New | |
| Steve | Register AACT with Adaptive Movement | New | |
| Adrian | Send an email to membership regarding merchandise, to help boost the order numbers. | New | |
| Tim | Draft a role description for Adaptive Sports representative | New | |
| Adrian | Advertise AGM and promote new position to represent AACT to Adaptive Sports communities | New | |
| Tim/Adrian | determine how to create a new position under the current constitution. | New | |
| Aaron | Create Adaptive Archery email address | New | |
| Adrian | Send call for EOI for AACT Team for National Championships to membership | New | |
| Aaron | ACTION: Aaron to transition website to Wix platform | New | |