



ARCHERY ACT SOCIETY INC

30 October 2023 Minutes – Committee Meeting

Date of meeting	Monday, 30 October 2023	
Location:	Irish Club – Weston Valley	
Time:	7:00pm	
Attendees:	AACT Committee	Delegates
	President – Tim Potter Vice-President – Caitlin Slack Treasurer – Martin Riddell Recorder/Webmaster – Rachel Morgan Youth Co-ordinator – Danielle Jackson Coaching Co-ordinator – Paul Smith Judges Co-ordinator – Mark Newnham Adaptive Co-ordinator – Steve Slack	
Apologies:		
Absences:		
Guests	N/A	
Conflicts of Interest:	N/A	
Previous meetings minutes		
Business arising from previous minutes:	See Appendix A	
Acceptance details	Tim moved the minutes from the last meeting be accepted Accepted: Tim Seconded: Danielle	



ARCHERY ACT SOCIETY INC

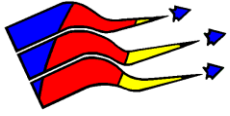
30 October 2023 Minutes – Committee Meeting

Reports	
Committee Reports	<p>Webmaster</p> <ul style="list-style-type: none"> Website has been updated, picture gallery has been added Old items will be moved from the Dropbox to Webmaster gmail drive <p>Recorder</p> <ul style="list-style-type: none"> Nationals were held in Brisbane with ACT Archers winning 9 medals over all disciplines Youth Nationals Postal were held at CAC with our Youth winning 4 medals <p>Coaches</p> <ul style="list-style-type: none"> AA is currently reviewing the coaching course <p>Youth</p> <ul style="list-style-type: none"> The JETS shirts have arrived and were given out at the last JETS session, may need to do another order for the people who were too slow to order Positive feedback from the postal Nationals One more JETS for this year, next year the first one will be at the end of Feb, need to contact coaches about who is interested in next year <p>Officials</p> <ul style="list-style-type: none"> We don't have a lot of judges, most of them are travelling Paul and Mark will be judging at the Pacific Games <p>Adaptive</p> <ul style="list-style-type: none"> Had a few calls from NDIS, had one person turn up to TAC, trying to have things set up at CAC for disabled archers, a para camp will be held in 2 weeks and a para trial in 1 week Invictus will be holding an Open Day (in coordination with AACT) and hosted by TAC in mid-March 2024 <p>Vice-President</p> <ul style="list-style-type: none"> CEO's Meeting at AIS about participation in sport <p>President</p> <ul style="list-style-type: none"> Member protection issues raised and replies have been sent <p>Treasurer</p> <ul style="list-style-type: none"> Account at \$55416 Invoice for End of Year trophies to be paid AGM approved increase of fees by \$5
Club reports	
Discussion Topics	
AGM summary	All positions (except Secretary) filled by old members, minutes will be put on website (thanks Paul), Tim submitted his Presidents Report late (due to being in hospital)
AA AGM	Committee is agreed that Cherie Theyers (Caitlin in her stead) will represent AACT at the AGM
Committee Run Sheet	Tim has made a responsibilities check sheet for the dropbox about what needs to be done throughout the year
Future tournaments	Australian Masters Games will be held in ACT in 2025 TAC will be holding YNAC in 2024 and 2025
Items for Noting	
Delegates	Rachel to send out form to all clubs to register their delegates



ARCHERY ACT SOCIETY INC
30 October 2023 Minutes – Committee Meeting

Time meeting closed:	8.25pm
Signature of chairperson	
Date and time of next meeting:	Committee Meeting Time: 7:00 pm Date: Monday 27 November Venue: Irish Club



ARCHERY ACT SOCIETY INC
30 October 2023 Minutes – Committee Meeting

Appendix A – Business arising/continuing from August 2023 Meeting

Owner	Action	Status	Update: Aug 2023
Danielle	Merchandise order after verifying bags and JETS shirts (see minutes from Oct 2022)	Completed	<i>Waiting for supplier's website allow personalisation</i>
Martin	Find and update the Memorandum of Understanding about annual awards dinners with the clubs	In Progress	<i>Approved to be sent out after the clubs have held their AGM's</i>
Paul	Send list of coaches to Webmaster for forwarding email and upload to website	In Progress	<i>Paul has audited coaches – some coaches still don't have WWVP cards, waiting for WVAC</i>
Martin	Review AACT fees after increase from AA	Completed/in progress	<i>Still to contact AACT about changing the prices on SportsTG</i>
Tim	Risk Management Policy	In progress	<i>Tim to adapt policy for ACT acceptance</i>
Tim	Integrity Framework	In progress	<i>Tim to investigate what is required for the Integrity Framework</i>
Tim	Risk and conflict of interest registry	In progress	<i>Tim to investigate what is required and set up registries in Dropbox</i>