



## ARCHERY ACT SOCIETY INC

### 24 October 2022 Minutes – Committee Meeting

Date of meeting	Monday, 24 October 2022	
Location:	Irish Club	
Time:	7:00pm	
Attendees:	AACT Committee	Delegates
	Tim Potter (President) Rachel Morgan (Recorder/Web) Paul Smith (Coaching Coordinator) Danielle Jackson (Youth Coordinator) Stephen Slack (Judges Coordinator/Adaptive) Martin Riddell (Treasurer)	
Apologies:		
Absences:		
Guests	N/A	
Conflicts of Interest:	N/A	
<b>Previous meetings minutes</b>		
Business arising from previous minutes:	See Appendix A	
Acceptance details	Tim moved the minutes from the February meeting be accepted Accepted: Paul Seconded: Danielle	



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Reports	
Committee Reports	<p><b>Youth</b></p> <ul style="list-style-type: none"> <li>• Last JETS in November, then back at the end of Feb.</li> <li>• Next JETS at CAC this coming weekend</li> <li>• 12 core members</li> <li>• Youth Nationals were run at TAC with some good results from our juniors</li> <li>• Youth Cup was offered to us to run – declined.</li> </ul> <p><b>Officials</b></p> <ul style="list-style-type: none"> <li>• 9 weeks of judging in a row. Including 8 QRE, Nationals and Youth Nationals</li> <li>• Peter C helped with two events.</li> </ul> <p><b>Coaches</b></p> <ul style="list-style-type: none"> <li>• 6 coaches doing level 2 training in November</li> <li>• Tentatively looking at a coaching workshop in Feb 2023</li> </ul> <p><b>Webmaster</b></p> <ul style="list-style-type: none"> <li>• New website, now on wix.</li> <li>• New constitution has been updated on it.</li> <li>• Calendar is populated from a google calendar</li> </ul> <p><b>Recorder</b></p> <ul style="list-style-type: none"> <li>• 6 archers at the Nationals</li> <li>• 5 juniors at the Youth Nationals</li> <li>• Many records/placing.</li> </ul> <p><b>President</b></p> <ul style="list-style-type: none"> <li>• Updated organisation papers submitted to Access Canberra. Including updated constitution.</li> </ul> <p><b>Treasurer</b></p> <ul style="list-style-type: none"> <li>• Account at \$52064</li> <li>• RDP funding paid for Peter/Jaqui Green</li> </ul>
Discussion Topics	
Volunteer of the Year	Need to send out request for nominations. (Danielle)
Competition Dates	Rachel is co-ordinating and collecting
Tear Drops	Are still not found.
Zoom	Paul has subscribed us to Zoom for a year and can organise meetings. This allows them to go for more than 40 minutes. \$209 subscription.
Post Box	Rachel investigated: \$144per year + \$20 setup. 2 keys. Discussion topic for next meeting with comparison to free Parcel Locker



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Merchandise	The following was discussed, but a full order will be put together by Daniele/Stephen: <ol style="list-style-type: none"> <li>1. 100 x Drink bottles (\$8 each)</li> <li>2. 30 x small hats (\$18 each)</li> <li>3. 20 x hand towels (\$20 each)</li> <li>4. Bags ?</li> <li>5. JET shirts ?</li> </ol>
<b>Items for Noting</b>	
Vacant positions	Still looking for a secretary and VP after the AGM
Website update	New site. Rachel has taken control of secretary address.
Australian Masters Games	Officially announced today. Scheduled for 18-25 October 2025 in Canberra. We have a long time to plan for this.
Vet Day	5/11 is a large veterans and defence members day at TAC run by Invictus Australia. Lots happening, including archery.
CLBG	The AA move to Company Limited by Guarantee is scheduled to be approved at the SGM on 31/10. No issues were raised.
EOY dinner	To be organised by CAC. Need date so we can publish.

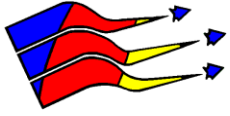
Time meeting closed:	8:51pm
Signature of chairperson	
Date and time of next meeting:	<p>Committee Meeting          Time: 7:00 pm          Date: Monday 28 November          Venue: Irish Club</p> <p>Zoom Meeting for Volunteer of the year          Time: 7:00 pm          Date: Monday 21 November</p>



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Appendix A – Business arising/continuing from July 2022 Meeting

<b>Owner</b>	<b>Action</b>	<b>Status</b>	<b>Update: October 2022</b>
Stephen	Organise shopping list of Officials equipment for AACT, to allow discussion/approval at future meeting	In progress	See minutes
Adrian	Modify Constitution to allow non-shooting members to hold committee positions	Complete	Approved at AGM
Adrian/Tim	Send EOI for para-assessor, which includes prerequisites	Complete	Two Physios are undertaking certification/training.
Rachel	Send Adrian the summary of outstanding awards, which he'll follow up with AA.	Complete	Raised with AA, and motion to disband committee put to AGM
Adrian	Update COVID-19 Plan and email club committees regarding change	Complete	Draft email created, and will be sent to club committees shortly
Aaron	Update COVID-19 Plan on AACT website, once update provided	Complete	New website
Clubs	Provide volunteers to help with the 'novice' session at 8am for the National Indoor	Complete	Complete
Adrian	Email AA with AACT feedback for Teams competition at the National Championships	Complete	
Committee	Locate AACT brochures and teardrop banners	In Progress	Still looking



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<b>Committee</b>	Review proposed budget in preparation for the AGM.	<b>Complete</b>	<i>AGM approved</i>
<b>Steve</b>	Register AACT with Adaptive Movement	<b>In Progress</b>	
<b>Adrian</b>	Send an email to membership regarding merchandise, to help boost the order numbers.	<b>Complete</b>	
<b>Tim</b>	Draft a role description for Adaptive Sports representative	<b>In Progress</b>	
<b>Adrian</b>	Advertise AGM and promote new position to represent AACT to Adaptive Sports communities	<b>In Progress</b>	
<b>Tim/Adrian</b>	determine how to create a new position under the current constitution.	<b>Complete</b>	<i>Added to constitution and approved in AGM</i>
<b>Rachel</b>	Create Adaptive Archery email address	<b>In Progress</b>	
<b>Adrian</b>	Send call for EOI for AACT Team for National Championships to membership	<b>Complete</b>	
<b>Rachel</b>	ACTION: Aaron to transition website to Wix platform	<b>Complete</b>	<i>Rachel has published and made it live.</i>